

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, November 24, 2020 at 6:00 p.m., via Zoom. To connect to the meeting, go to <https://zoom.us/j/98843206519>. To connect via phone, dial **1-646-876-9923** and enter meeting ID **988 4320 6519**. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College – “Campus Security and Public Safety”
- VI. Comments from the Public on Agenda Items**Resolutions
- VII. *Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

VIII. Consent Resolutions

Res. No.	Name	Committee
Res. #42	<i>Approve:</i> Regular Session Minutes (October 27, 2020)	
Res. #48	<i>Approve:</i> Baseball Field Naming Opportunities.	Budget, Finance & Audit
Res. #72 Rev.	<i>Approve:</i> Tuition and Fee Schedule for FY2021, changing the Course-Related Fees to exclude Remote sections from the Heavy Technology Course Fee (except for BIOL 250) and include those sections in the Online Course Fee.	Budget, Finance & Audit
Res. #45	<i>Approve:</i> Quote 2219 Geo-Thermal Building Mechanical Services, Replacement and Repair Fund, Falasca Mechanical, Vineland, NJ, \$32,520.00; RFP 233 Customer Relationship Management (CRM), Community College Opportunity Grant (CCOG) - Student Success Incentive Funding (Grant Funded - Pending Budget Approval), Salesforce, Inc., San Francisco, CA, (\$17,500.00), OffPrem Technology, LLC, Fishers, IN, (\$25,320.00), \$42,820.00; Total \$75,340.00.	Budget, Finance & Audit
Res. #46	<i>Approve:</i> Authorize a 1.5-year contract with Delta Dental.	Budget, Finance & Audit
Res. #8 Rev.	<i>Approve:</i> to accept an allocation of \$342,047 from the State of New Jersey Department of Labor and Workforce Development for the COVID-19 Dislocated Worker Grant Program to address the training needs of individuals suffering job loss or substantially reduced hours due to the COVID-19 pandemic, with a grant term of September 1, 2020 – August 31, 2021.	Budget, Finance & Audit

Res. No.	Name	Committee
Res. #26 Rev.	<i>Approve:</i> to participate as a subgrantee applicant in Rowan College of South Jersey's application to the U.S. Department of Labor, Employment and Training Administration's Strengthening Community Colleges Training Grants Program to expand community colleges' ability to meet labor market demand for a skilled workforce, accepting an allocation of \$822,192 over the grant term of 48 months with an anticipated start date of January 1, 2021.	Budget, Finance & Audit
Res. #95 Rev.	<i>Approve:</i> to accept an additional \$2,242 for a total allocation of \$194,701 from the Higher Education Emergency Relief Fund - Strengthening Institutions Program (CFDA Number 84.425M) over the grant term of May 6, 2020 - May 5, 2021.	Budget, Finance & Audit
Res. #50	<i>Approve:</i> to submit an application to and accept an allocation from the New Jersey Office of the Secretary of Higher Education for the Student Success Incentive Funding to County Colleges to Support the Goals of the Community College Opportunity Grant (CCOG) Program, requesting a grant of up to \$265,000 with a grant term of July 1, 2020 – June 30, 2021.	Budget, Finance & Audit
Res. #52	<i>Approve:</i> to enter into a Memorandum of Understanding with NJCCC and the Office of the Secretary of Higher Education for the implementation of the College Readiness Now VII Project, with a grant award of \$36,929 and a grant term of December 2020 – August 20, 2021.	Budget, Finance & Audit
Res. #15A	<i>Approve:</i> to submit an application to and accept an allocation of \$849,664.28 from the Office of the Secretary of Higher Education (OSHE) for the Coronavirus Relief Fund (CRF).	Budget, Finance & Audit
Res. #54	Executive Session	

IX. Budget Report

X. Regular Resolutions

Res. No.	Name	Committee
Res. #2	FY20 Draft Financial Statement for twelve months ended June 30, 2020 as of November 12, 2020.	Budget, Finance & Audit
Res. #43	FY21 Financial Statement for four months ended October 31, 2020.	Budget, Finance & Audit
Res. #51	<i>Approve:</i> to submit an application to the NJ Office of the Secretary of Higher Education for the Securing Our Children's Future Bond Act – County College Career and Technical Education Program Expansion Grant program, requesting a grant of \$4 million with a 25% match from non-state sources, in order to construct and/or expand classrooms, laboratories, libraries, computer facilities, and other academic structures to increase Career and Technical Education (CTE) program capacity, with a grant term of approximately June 1, 2021 – May 31, 2022.	Budget, Finance & Audit

Res. No.	Name	Committee
Res. #53	<i>Approve:</i> Transfer of \$333,500 from the FY20 year-end unrestricted fund balance to the unrestricted Plant Fund.	Budget, Finance & Audit
Res. #44	<p><i>Approve: Appointments -</i> Kim Weber, Senior Clerk, Perishable Storeroom, at a salary of \$32,352 effective November 30, 2020; Apryl Johnson, Administrative Assistant, Worthington Atlantic City Campus, at a salary of \$40,000 effective November 30, 2020; Aigner Holmes, Assistant Director, Center for Student Success/Director EOF at a salary of \$65,636 effective after November 30, 2020; Anthony Esposito, Assistant Professor, Small UAS Aircraft Instructor at a salary of \$56,625 effective January 1, 2021 (<i>Grant Funded</i>).</p> <p><i>Extension of Appointment -</i> Kasey Dunlap, extension of appointment as temporary fulltime Financial Aid Specialist through February 5, 2021.</p> <p><i>Promotion -</i> April Wolff, promoted from Information Technology Technician to Network Specialist at a salary of \$38,367 effective November 30, 2020.</p> <p><i>Reclassification/Salary Change -</i> Josh Carroll, Master Technician, Instructional Technology is recommended for Reclassification in salary only with a 5% increase from \$63,407 to \$66,577 effective December 1, 2020 with a stipend equal to 5% of salary prorated from July 2020 to November 30, 2020.</p> <p><i>Resignation -</i> Michele Trageser, Executive Director of Human Resources, effective on or before January 31, 2021.</p>	Personnel & Board Development
Res. #44A	<i>Acknowledge:</i> retirement of Regina Van Epps , Associate Professor, English, effective January 1, 2021.	Personnel & Board Development
Res. #44B	<i>Acknowledge:</i> retirement of Charita McClain , Human Resources Administrative Secretary, effective January 1, 2021.	Personnel & Board Development
Res. #44C	<i>Acknowledge:</i> retirement of Jed Soifer , Associate Professor of Physics and Mathematics, effective January 1, 2021.	Personnel & Board Development
Res. #47	<i>Honorary:</i> To congratulate Trustee Brian Lefke on reaching the milestone of 25 years of service on the Board and for receiving the New Jersey Council of County College's <i>Trustee Spotlight Award</i> ; extend appreciation for his many contributions to the Board, the College, and its students; and thank him for his continued service and support of Atlantic Cape.	Personnel & Board Development

XI. Committee Reports: Discussion/Questions

- a. P&BD- Cunningham Ruiz Bill

XII. Report of the Atlantic Cape Foundation

XIII. Report of the NJ Council of County Colleges

XIV. Other Business

XV. Comments from the Public

XVI. Adjournment

*Matters may be discussed in a trustee session closed to the public
**Formal action may be taken by trustees